

University School

NOVA SOUTHEASTERN UNIVERSITY

Sonken Building
3301 College Avenue
Fort Lauderdale, Florida 33314-7796
(954) 262-4405 • Fax: (954) 262-3535

PERMISSION TO RELEASE RECORDS FOR ADMISSION INTO GRADES 6–12

Name of Applicant _____ Applying for Grade _____

To the parents: Please submit this form and the Math and English Teacher Recommendation Forms to your child's current school, after the end of the first marking period.

This form authorizes the principal/registrar to send copies from last year and this year to date, of report cards, standardized test results, and discipline records to University School of Nova Southeastern University.

I authorize the release of my child's records as requested below by University School. I release every person and institution from any and all liability resulting from or pertaining to the furnishing of records, documents, and other information provided to University School for that purpose. I authorize University School to contact schools and other sources to obtain information to support this application, and I will not seek access to confidential recommendations and evaluations used to determine my child's admission. I also authorize the release of the full record when transfer to University School occurs.

Date

Signature of Parent or Guardian

To the principal/registrar:

Please send copies of the following for the above named student:

- Last year's final report card
- This year's report card to date
- Standardized test scores from this year or last year
- Discipline records

Office of Admissions
University School
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Thank you for your assistance.

For schools outside the United States: Transcripts in a foreign language must be translated to English and certified by a United States Consul.