

Dear Parents,

We hope you are getting ready to enjoy your summer vacation and spend time with family and friends. At this time, we'd like to let you know that summer information and forms are now available for all divisions on our website. This year, you will be able to view, complete, and submit forms with the click of a mouse. It is **VERY IMPORTANT** that you read and follow the instructions listed below **BEFORE** you begin. In fact, you may want to print this message to use as a guide as you fill out the summer forms. All forms should be completed no later than August 18, 2008. Your child may not be allowed to start school without the forms having been completed. If you need assistance, please call the Office of Advancement at (954) 262-4452.

To access the summer information and forms, please follow this link:
<http://uschool.nova.edu/summerforms/>

Instructions:

Important note: Your activity fee, medication/treatment authorization form, as well as a copy of your insurance card, **MUST still be handed or mailed into the school**. In addition, **forms must be submitted 1 per student**. (i.e. If you have two children in the Middle School, each form under the "For ALL Parents" section as well as the "For Middle School Parents ONLY" section must be filled out twice)

On the summer forms and information page, you will find four sections:

- 1) The first section labeled "For **ALL** Parents" contains information and forms relevant for parents with children in any division. Specifically, the following links contain information that must be submitted online or printed out and turned into the designated recipient:
 - Medication/Treatment Authorization
 - Emergency Consent/Health Services
 - Medication Administration Policy
 - School Pictures (Gerlinde)

- 2) The second section labeled "For Lower School Parents ONLY" contains information and forms relevant for parents with children in the Lower School. Specifically, the following links contain information that must be submitted online or turned into the designated recipient:
 - Activity Fee
 - ACT (Alternative Carpool Transportation) Registration
 - Continuing Services Enrollment
 - Discipline PolicyAll other links contain important information for the 2008-09 school year. Please read all information on these pages.

- 3) The third section labeled "For Middle School Parents ONLY" contains information and forms relevant for parents with children in the Middle School. Specifically, the following

links contain information that must be submitted online or turned into the designated recipient:

- Activity Fee
- Emergency Weather Dismissal
- NSU Sharkcard
- Tech Trek'In Program
- 7th Grade Health Requirements

All other links contain important information for the 2008-09 school year. Please read all information on these pages.

- 4) The fourth section labeled "For Upper School Parents ONLY" contains information and forms relevant for parents with children in the Upper School. Specifically, the following links contain information that must be submitted online or turned into the designated recipient:

- Activity Fee
- Emergency Weather Dismissal
- NSU Sharkcard
- Parking Permit Information
- Tech Trek'In Program
- Cooperative Feeding Program

All other links contain important information for the 2008-09 school year. Please read all information on these pages.

Thank you for your cooperation and we hope you enjoy your summer vacation.

Regards,

University School of NSU